



**TEXAS ETHICS COMMISSION**  
**2012 FILING SCHEDULE FOR CANDIDATES AND OFFICEHOLDERS**  
**FILING WITH THE COUNTY CLERK OR ELECTIONS ADMINISTRATOR**

This is a filing schedule for local candidates for, and local officeholders in, offices that are regularly filled at the general election for state and county officers (the November election in even-numbered years). Candidates for and officeholders in local offices that are filled on uniform election dates in May and November should use the 2012 FILING SCHEDULE FOR REPORTS DUE IN CONNECTION WITH ELECTIONS HELD ON UNIFORM ELECTION DATES. Examples of these types of offices include school board positions and city offices. If you are a judicial candidate or officeholder, please see the note attached to the end of this schedule.

EXPLANATION OF THE FILING SCHEDULE CHART

COLUMN I: REPORT DUE DATE - This is the date by which the report must be filed. For most filing deadlines, a report is considered timely filed if it is properly addressed to the filing authority with postage or handling charges prepaid and bears a postmark or receipt mark of a common or contract carrier indicating a time before the deadline or if it is hand-delivered to the filing authority by the filing deadline. The deadline for filing a report is 5:00 p.m. on the due date. If the due date for a report falls on a Saturday, Sunday, or legal holiday, the report is due on the next regular business day. This schedule shows the extended deadline, where applicable. **Pre-Election Reports.** A report due 30 days before an election and a report due 8 days before an election must be *received* by the appropriate filing authority no later than the report due date to be considered timely filed.

COLUMN II: TYPE OF REPORT (WHO FILES) - This column gives the report type and explains which reporting form to use and which filers are required to file the report.

COLUMN III: BEGINNING DATE OF PERIOD COVERED - This column sets out the beginning date of the time period covered by the report. Use the latest one of the applicable dates. The "date of campaign treasurer appointment" is the beginning date only for the *first* report filed after filing a campaign treasurer appointment. For officeholders recently appointed to an elective office, the beginning date for the first report will be the date the officeholder took office, provided that he or she was not already filing as an officeholder or candidate at the time of the appointment. (*NOTE:* If you are ever confused about the beginning date for a required report, remember this rule: **There should never be gaps between reporting periods and, generally, there should not be overlaps.**)

COLUMN IV: ENDING DATE OF PERIOD COVERED - This column sets out the ending date of the time period covered by the report. The report must include reportable activity occurring on the ending date.

Please consult the CAMPAIGN FINANCE GUIDE FOR CANDIDATES AND OFFICEHOLDERS WHO FILE WITH LOCAL FILING AUTHORITIES or the CAMPAIGN FINANCE GUIDE FOR JUDICIAL CANDIDATES AND OFFICEHOLDERS for further information.

<u>COLUMN I</u> DUE DATE	<u>COLUMN II</u> TYPE OF REPORT (WHO FILES)	<u>COLUMN III</u> BEGINNING DATE OF PERIOD COVERED	<u>COLUMN IV</u> ENDING DATE OF PERIOD COVERED
<b>Tuesday, January 17, 2012</b>  <i>Deadline is extended because of weekend and holiday.</i>	<b>January semiannual</b>  [FORM C/OH or JC/OH] (all candidates and officeholders, except for officeholders who do not have a campaign treasurer appointment on file and who do not exceed \$500 in contributions or expenditures for the reporting period)	July 1, 2011, <i>or</i>  the date of campaign treasurer appointment, <i>or</i>  the day after the date the last report ended.	December 31, 2011
<b>Tuesday, January 17, 2012</b>  <i>Deadline is extended because of weekend and holiday.</i>	<b>Annual report of unexpended contributions</b>  [FORM C/OH-UC] (former candidates and former officeholders who have filed a final report and who retained unexpended contributions or assets purchased with contributions)	January 1, 2011, <i>or</i>  the day after the date the final report was filed.	December 31, 2011

**REPORTS DUE BEFORE THE MAY 29, 2012, PRIMARY ELECTION**

<b>Wednesday, April 18, 2012</b>	<b>Personal Financial Statement</b> [FORM PFS]  (all candidates running for election in 2012, including unopposed candidates)  <b>NOTE:</b> Candidates for and holders of the offices of district judge, district attorney, and criminal district attorney are required to file the personal financial statement with the Texas Ethics Commission. Local Government Code Chapter 159 sets out the filing requirements applicable to other local candidates and officeholders.	January 1, 2011	December 31, 2011
<b>Monday, April 30, 2012</b>  <i>Deadline is extended because of weekend.</i>  <b>NOTE: This report must be <u>received</u> by the appropriate filing authority no later than April 30, 2012.</b>	<b>30th day before the May 29, 2012, primary election</b>  [FORM C/OH or JC/OH]  (all candidates who have an opponent on the ballot in the primary election and who do not file on the modified reporting schedule)	January 1, 2012, <i>or</i>  the date of campaign treasurer appointment, <i>or</i>  the day after the date the last report ended.	April 19, 2012

<u>COLUMN I</u>	<u>COLUMN II</u>	<u>COLUMN III</u>	<u>COLUMN IV</u>
DUE DATE	TYPE OF REPORT (WHO FILES)	BEGINNING DATE OF PERIOD COVERED	ENDING DATE OF PERIOD COVERED

Monday, April 30, 2012	<b>Personal Financial Statement</b> [FORM PFS] (all officeholders who were not required to file by April 18, 2012)  <b>NOTE:</b> Candidates for and holders of the offices of district judge, district attorney, and criminal district attorney are required to file the personal financial statement with the Texas Ethics Commission. Local Government Code Chapter 159 sets out the filing requirements applicable to other local candidates and officeholders.	January 1, 2011	December 31, 2011
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**REPORTS DUE BEFORE THE MAY 29, 2012, PRIMARY ELECTION (continued)**

Monday, May 21, 2012  <b>NOTE: This report must be received by the appropriate filing authority no later than May 21, 2012.</b>	<b>8th day before the May 29, 2012, primary election</b>  [FORM C/OH or JC/OH] (all candidates who have an opponent on the ballot in the primary election and who do not file on the modified reporting schedule)	April 20, 2012, <i>or</i>  the date of campaign treasurer appointment, <i>or</i>  the day after the date the last report ended.	May 19, 2012
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Monday, July 16, 2012  <i>Deadline is extended because of weekend.</i>	<b>July semiannual</b>  [FORM C/OH or JC/OH] (all candidates and officeholders, except for officeholders who do not have a campaign treasurer appointment on file and who do not exceed \$500 in contributions or expenditures for the reporting period)	January 1, 2012, <i>or</i>  the date of campaign treasurer appointment, <i>or</i>  the day after the date the last report ended.	June 30, 2012
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**REPORT DUE BEFORE THE JULY 31, 2012, PRIMARY RUNOFF ELECTION**

Monday, July 23, 2012  <b>NOTE: This report must be received by the appropriate filing authority no later than July 23, 2012.</b>	<b>8th day before the July 31, 2012, primary runoff election</b>  [FORM C/OH or JC/OH] (all candidates in the primary runoff election who do not file on the modified reporting schedule)	July 1, 2012, <i>or</i>  the date of campaign treasurer appointment, <i>or</i>  the day after the date the last report ended.	July 21, 2012
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<u>COLUMN I</u>	<u>COLUMN II</u>	<u>COLUMN III</u>	<u>COLUMN IV</u>
DUE DATE	TYPE OF REPORT (WHO FILES)	BEGINNING DATE OF PERIOD COVERED	ENDING DATE OF PERIOD COVERED

**REPORTS DUE BEFORE THE NOVEMBER 6, 2012, GENERAL ELECTION**

<p><b>Tuesday, October 9, 2012</b></p> <p><i>Deadline is extended because of weekend and holiday.</i></p> <p><b>NOTE: This report must be received by the appropriate filing authority no later than October 9, 2012.</b></p>	<p><b>30th day before the November 6, 2012, general election</b></p> <p>[FORM C/OH or JC/OH] (all candidates who have an opponent on the ballot in the general election and who do not file on the modified reporting schedule)</p>	<p>July 1, 2012, <i>or</i></p> <p>the date of campaign treasurer appointment, <i>or</i></p> <p>the day after the date the last report ended.</p>	<p>September 27, 2012</p>
<p><b>Monday, October 29, 2012</b></p> <p><b>NOTE: This report must be received by the appropriate filing authority no later than October 29, 2012.</b></p>	<p><b>8th day before the November 6, 2012, general election</b></p> <p>[FORM C/OH or JC/OH] (all candidates who have an opponent on the ballot in the general election and who do not file on the modified reporting schedule)</p>	<p>September 28, 2012, <i>or</i></p> <p>the date of campaign treasurer appointment, <i>or</i></p> <p>the day after the date the last report ended.</p>	<p>October 27, 2012</p>
<p><b>Tuesday, January 15, 2013</b></p>	<p><b>January semiannual</b></p> <p>[FORM C/OH or JC/OH] (all candidates and officeholders, except for officeholders who do not have a campaign treasurer appointment on file and who do not exceed \$500 in contributions or expenditures for the reporting period)</p>	<p>July 1, 2012, <i>or</i></p> <p>the date of campaign treasurer appointment, <i>or</i></p> <p>the day after the date the last report ended.</p>	<p>December 31, 2012</p>
<p><b>Tuesday, January 15, 2013</b></p>	<p><b>Annual report of unexpended contributions</b></p> <p>[FORM C/OH-UC] (former candidates and former officeholders who have filed a final report and who retained unexpended contributions or assets purchased with contributions)</p>	<p>January 1, 2012, <i>or</i></p> <p>the day after the date the final report was filed.</p>	<p>December 31, 2012</p>

## IMPORTANT INFORMATION FOR JUDICIAL CANDIDATES AND OFFICEHOLDERS

**Judicial Declaration of Intent Required.** A candidate subject to the Judicial Campaign Fairness Act must file a campaign treasurer appointment and judicial declaration of intent regarding expenditure limits (Form JCTA) with the proper filing authority before accepting a campaign contribution or making or authorizing a campaign expenditure. NOTE: The Judicial Campaign Fairness Act applies to political contributions and expenditures in connection with the office of chief justice or justice, supreme court; presiding judge or judge, court of criminal appeals; chief justice or justice, court of appeals; district judge; judge, statutory county court; or judge, statutory probate court.

**Limited Time Period for Accepting Contributions.** A candidate subject to the Judicial Campaign Fairness Act may accept political contributions (campaign contributions or officeholder contributions) only during a limited time period.

**Beginning Date.** Candidates seeking an office that will be filled at the November 6, 2012, general election may accept political contributions during a time period that begins on **August 12, 2011**. (A **write-in candidate** may begin accepting contributions only after filing a declaration of write-in candidacy with the secretary of state or county judge, as applicable.)

**Ending Date.** The time period ends on one of the following dates, as applicable:

**September 26, 2012**, for candidates who lost in the primary election.

**November 28, 2012**, for candidates who lost in the primary runoff election.

**March 6, 2013**, for candidates who last appeared on the ballot in the general election.

**Other Restrictions.** Candidates and officeholders subject to the Judicial Campaign Fairness Act are subject to various campaign finance restrictions that do not apply to nonjudicial candidates and officeholders. For more information, see the Ethics Commission's CAMPAIGN FINANCE GUIDE FOR JUDICIAL CANDIDATES AND OFFICEHOLDERS, on the Ethics Commission's web site at [www.ethics.state.tx.us/guides/jcoh\\_guide.pdf](http://www.ethics.state.tx.us/guides/jcoh_guide.pdf) or request a copy by mail from the Texas Ethics Commission.